

# Checklist for Caravan Blue and White Dinner

## 1. Theme

- Select a theme for the Blue and White Dinner.

The Caravan website [caravan.nazarene.org](http://caravan.nazarene.org) has many suggestions for themes and tips for planning the dinner. You may use the suggested theme or create your own.

## 2. Table Decorations

Select and create table decorations that reflect the dinner's theme or the blue and white concept.

- Centerpieces
- Tablecloths, plates, napkins, place cards, mint cups

Using disposable paper and plastic products will speed clean-up.

## 3. Room Decorations

Decorations may be simple or detailed.

Suggestions:

- Display tables for each class to display their Caravan projects
- Demonstration areas for children to demonstrate badge skills
- Blue and White balloon bouquets or Caravan balloon bouquets
- Blue and white streamers

## 4. Invitations

Invitations can be designed in the shapes of Caravan scarves, sashes, badges, or a shape that reflects the dinner theme.

- Design the invitations.
- Compile a guest list of family, friends, and community members.
- Mail invitations to guests.

## 5. Menu

Keep the dinner simple. Here are some options.

- Instruct children, with the help of a parent, to prepare a potluck dish at home.
  - Have the children arrive early to help prepare spaghetti, chili, or sandwiches and salads.
  - Create a salad and baked potato bar or Mexican buffet by asking children to bring designated items.
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- Plan the menu.
  - Assign adult responsibilities.
  - Assign Caravan class responsibilities.

## 6. Program Ideas

The program should be short and entertaining.

Suggestions:

- Parent and child talent night
  - Family Games
  - Badge Ceremony
  - Children recognition of people who have helped in or supported the Caravan program.
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- Decide the order of the program.
  - Print programs for each person.

## 7. Cleanup

Caravan children are the hosts of the evening and should, therefore, clean up after the dinner.

- Assign each class a specific clean-up responsibility.

## 8. Caravan Badges

For a ideas of Caravan skill badges can be earned in connection with the Blue and White Dinner, see the Caravan website, [caravan.nazarene.org](http://caravan.nazarene.org).